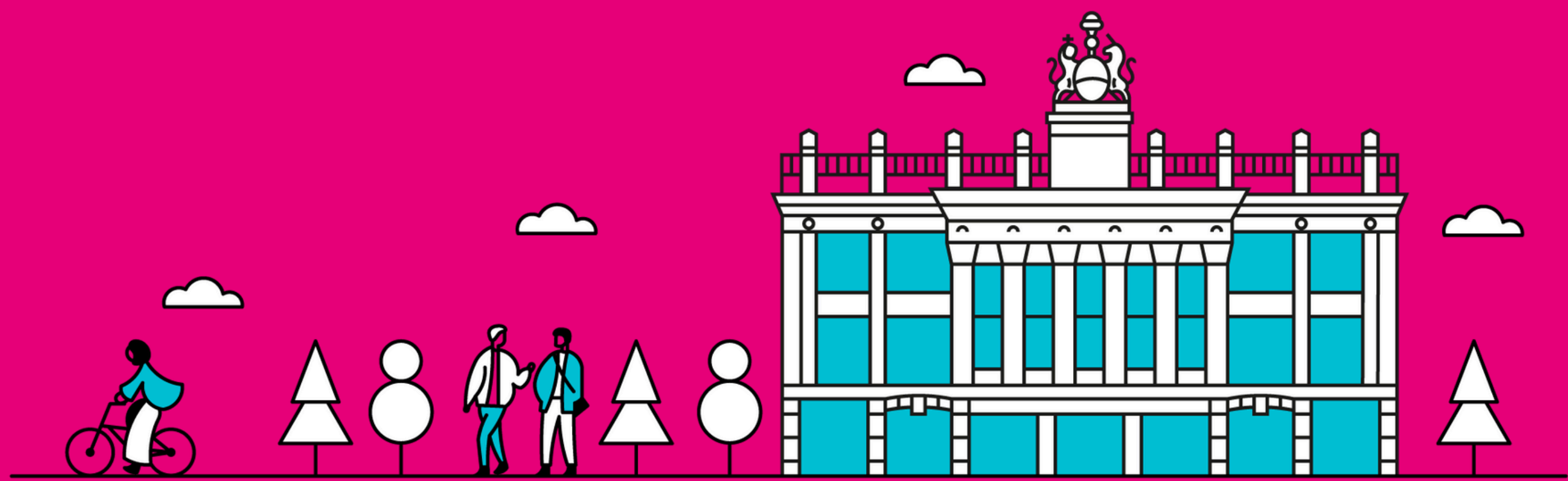




Making Public Services
People Services

CAPACITY CHAIR



A bit about us...

It's no secret that the public and third sectors are facing some tough internal and external challenges, and we need big ideas and brave leaders to tackle them.

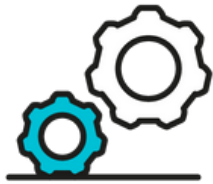
That's where Capacity comes in. We provide the know-how, big-picture thinking, and hands-on doing to get moving on the projects that really matter: the ones that make the biggest impact on the lives of everyday people.

We also believe we're better off together. By that we mean we want all sectors involved and represented. We aren't going to change public services for the better on our own, and neither is anyone else.

We want the Liverpool City Region and the North West to be the best place to grow-up, grow-wise, and grow-old. If we do this well, public services will work for every person, every time.



Our values...



We're grafters

We're do-ers, not just thinkers. We chip in and help each other out. We don't just work hard, we work smart.



We're social

We take care of our relationships. We love to join things up. We respect each other and our different experiences.



We're the genuine article

We don't pretend to be something we're not. We earn people's trust. We have no hidden agendas.



We're easy going

We keep our egos in check. We take our work seriously, but not ourselves. We keep things simple.



We're bold

We're not just people pleasers, we have difficult conversations, but we do this in a professional way. We get under the skin of projects and live its barriers and opportunities with our clients.



We're always learning

We try and challenge the red tape (although we know it's there) and we respect and ably navigate it.



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Where are we going?

Innovation and creativity often take a back seat in public services. Over the next 5 years, we believe:

- they will be at the heart of public service transformation - making a real difference to the lives of people in Liverpool City Region and North-West
- when creative public sector leaders, thinkers and doers come together, great ideas become more than just possibilities.
- the biggest opportunities lie in the most difficult places.

Across Liverpool City Region and North West, Capacity and our partners are redesigning public services with imagination and sensitivity.

Bringing local people and communities together to solve problems, building partnerships to deliver a relational model of change, and helping leaders, thinkers, and doers to put new thinking into action, not just talk about it.

Creativity and innovation aren't a luxury. They're a necessity for shaping the future of public services in the region.

The good news is there's a growing community of thinkers and doers in the region that believe it too. All committed to making public services people services and building the future we all want to see.

Who and what we're looking for

The role of Chair is an exciting opportunity to lead Capacity's board and contribute to the future success of the organisation.

The Board takes an active role in setting the strategic direction of Capacity and we're looking for someone with a passion for making a difference to the lives of people in the Liverpool City Region and North-West.

You'll have experience of working with or across public services and champion design thinking with a person-centred approach to problem solving and innovation.



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We're looking for candidates from a broad range of backgrounds, with enthusiasm and commitment to making public services people services. At the heart of your role is:

- Leading and inspiring the Board and Capacity's senior leadership team to continuous improvement.
- Bringing strategic and creative support and challenge to Capacity plans and ambitions for the future.
- Demonstrating strong business and financial acumen to steer the organisation toward success.
- Chairing Board meetings effectively, seeking consensus, balancing the need for full debate on key questions with the dispatch of business to reach clear and agreed decisions as swiftly as possible.
- Providing the link between members, Board, and subsidiaries to ensure effective communication and smooth joint working toward agreed goals.
- Providing mentoring, support, and constructive challenge to the Chief Executive.
- Keeping both the Board and the executive team accountable to ensure they achieve their agreed workplans and to ensure that Capacity achieves its purpose and impact in line with its business plan.

...continued

- Building relationships with key stakeholders and communicating the good work of the organisation to strengthen and deepen meaningful connections.
- Making sure the board complies with Capacity's Members' Agreement, Articles of Association, the Companies Acts, and the highest standards of Corporate Governance.
- Reviewing our governance structure and processes on an ongoing basis to ensure they are high quality and support Capacity to achieve its objectives.
- Ensuring that Capacity's resources are allocated and used in the best way possible to achieve our vision.
- Making sure the organisation keeps to high standards of ethics in how it and its teams approach work both externally and internally.

Our board meetings are normally held via Teams. We complement that with face-to-face meetings in our central Liverpool office. They take place about six times a year. However, you will also be asked to meet regularly with the Chief Executive, attend occasional special purpose meetings or join a subcommittee or working group.

Our tick list

You've got the skills

You've got a solid understanding of the key elements of business strategy particularly in relation to the next stage of our development.

You can chair Board meetings effectively, seeking consensus and reaching agreed decisions.

You've got the ability to participate in and contribute to Board discussions. You also recognise the views of others and are committed to work together to reach decisions that work for all.

You're able to build relationships with people from lots of different backgrounds, and you can do this quickly and effectively.

You're excited by and able to support us to deliver positive change in public services.

You're the genuine article, you have high standards of honesty, integrity, openness including recognising weaknesses, sensitivities and when needed, acting with discretion.

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You've got the skills

You're a grafter, hardworking, organised, and enthusiastic.

You understand accountancy and finance (including the ability to read and interpret a set of accounts).

You've got the knowledge

You understand the importance making public services people services.

You can ensure that we have a governance structure that is appropriate to our size/complexity, stage of development, and our purpose and objectives and that these structures and the governing instruments are reviewed regularly.

You've got knowledge and experience of the Liverpool City Region, its people and local public sector.

CAPACITY

Making Public Services
People Services

...continued

You've done it all before (well most of it)

You've got broad commercial experience that you've built up in organisation(s) who are committed to really great customer service standards.

You've got Board level experience of a public company, or organisation with a similar governance setup.

You're our sort of person

You're committed to social justice; you want better lives for everyday people.

You want to achieve high standards (particularly ethical ones) in everything you do.

You're easy going, you take the work we do seriously, but not yourself.

What more do you need to know

How do we approach equality, diversity, and inclusion?

It is Capacity's mission to lead by example in helping socially minded organisations thrive, building better public services and improving lives. We are committed to celebrating and including the valuable contribution that people from all backgrounds have to offer.

We are working to eliminating discrimination and promoting equality of opportunity in all aspects of our relationships, regardless of age, cultural background, class, disability, ethnicity, gender, sexual orientation, gender reassignment, faith, working patterns, language, union activity, or individual health status.

Our recruitment process is governed by our Equality and Diversity policy which contains processes and responsibilities to ensure that your recruitment journey is fair and unbiased.

How long would you be appointed?

Our Chair appointment is approved by the Members on the recommendation of This is Capacity Board. If successful, you'll be appointed for a three-year term – this is subject to six months' notice during the first year of service and three months' notice thereafter.

What would you get paid?

If successful, each calendar year you'll be expected to work around 25 days (inclusive of attendance at about six Board meetings). You'll have the option to be remunerated at £500 per day and of course be reimbursed for reasonable expenses that come about as you do this role.

The application

Don't worry, no long application forms here, we just want a copy of your latest CV and for you to answer an important question.

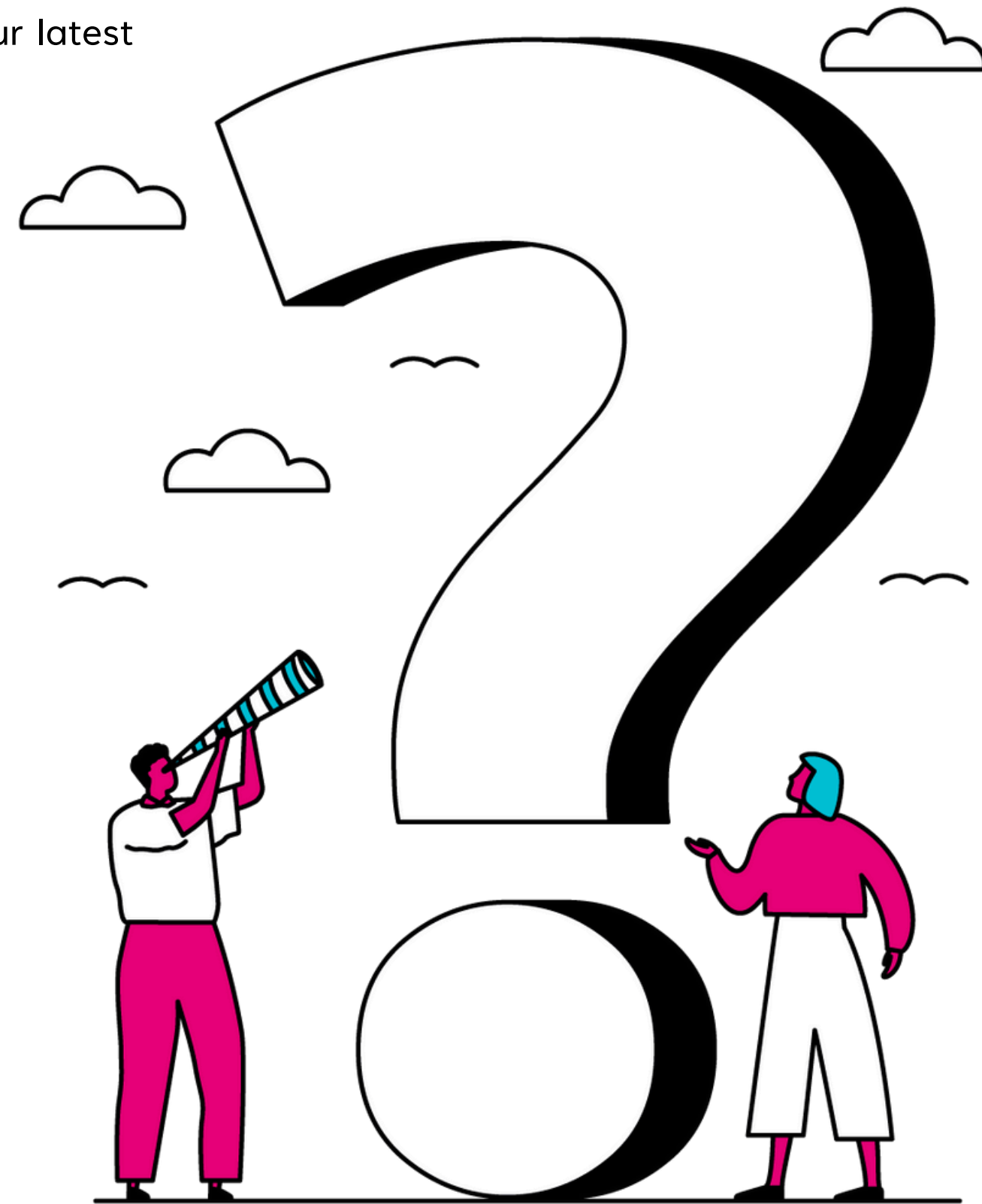
A quick question

We want to make sure we invite the right people to interview. So, we're giving you creative freedom. Please answer the question below in whatever format you wish, the only limits we're giving you are:

- No more than 200 words if it's written
- No more than 90 seconds if it's video or spoken content

Why do you want to be our Chair?

**Please send all applications to:
joinus@thisiscapacity.co.uk**



We take a positive action approach to recruitment and we particularly encourage applications from people who are under-represented at this level or within this area.

Assistance, adaptations & adjustments

If there are any adaptations or adjustments we can make to assist you in your application or with our recruitment process, please let us know at:

joinus@thisiscapacity.co.uk or by phone on 0151 305 1045.

